

**MINUTES**  
**PRAIRIE RONDE TOWNSHIP PLANNING COMMISSION**  
**Special/Rescheduled Meeting**  
**November 8, 2023**

A special/rescheduled session of the Planning Commission was called to order by Chair Lynn C. McDaniel at 7 p.m. Members present: John M. Chapin, Dennis L. Hice, and Frederick J. Taylor III. Also present: Township Supervisor Michael Tomlinson, and Jodi Stefforia.

It was moved by Commissioner Chapin with support from Commissioner Hice to approve the proposed Agenda. Motion carried.

It was moved by Commissioner Chapin with support from Commissioner Hice to approve the proposed minutes of the Planning Commission meeting on August 15, 2023. Motion carried.

Public Comments on Non-Agenda Items: None.

Unfinished Business: Per the Township Attorney, the 2019 New Land Division, Combination, and Boundary Line Adjustment Ordinance did not need further review by the Planning Commission.

New Business: Jodi Stefforia reported that the Master Plan had been updated to reflect that it is a 20 year plan, the population projections were corrected, and the Implementation Chapter was renamed Implementation and Zoning Plan.

The public hearing was opened at 7:12. There being no public comment, the public hearing was closed at 7:14.

It was moved by Commissioner Hice with support from Commission Chapin that the resolution adopting the new Master Plan be approved as presented. By roll call vote the motion passed 4-0. It was then moved by Commissioner McDaniel with support from Commissioner Hice to send the Resolution and Master Plan to the Township Board. Motion Carried.

2024 Meeting Dates for Planning Commission: It was resolved upon motion of Commissioner Chapin with support from Commissioner Taylor to approve the following:

January 16, 2024 at 7 p.m.  
April 16, 2024 at 7 p.m.  
August 20, 2024 at 7 p.m.  
October 15, 2024 at 7 p.m.

Elected Officers for 2024: Without discussion and unless there is an objection at the next meeting of the Planning Commission, it was moved by Commissioner Hice with support from Commissioner

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Chapin that the current slate of Planning Commission Officers will continue to serve:

Chair	Lynn McDaniel
Vice Chair	Dennis L. Hice
Secretary	Frederick J. Taylor III

Report from Zoning Appeals Board: None.

Members Time: None.

There being no further business, it was moved by Commissioner McDaniel with support from Commissioner Hice to adjourn at 7:31p.m. Motion carried.

Respectfully submitted:

PRAIRIE RONDE TOWNSHIP  
PLANNING COMMISSION



Frederick J. Taylor III  
Secretary

**Next regular meeting: January 16, 2024 at 7 p.m. at the Prairie Ronde Township Hall.**

**TOWNSHIP OF PRAIRIE RONDE**  
Kalamazoo County, State of Michigan

RESOLUTION SETTING PLANNING COMMISSION  
REGULAR MEETING SCHEDULE FOR 2024 CALENDAR YEAR

Whereas, pursuant to MCL 125.3821(1), the Prairie Ronde Township Planning Commission is required to hold not less than four regular meetings each year and, by resolution, determine the time and place of such regular meetings;

Now, therefore, the Prairie Ronde Township Planning Commission hereby establishes by this Resolution the following schedule of regular meetings for the 2024 calendar year, with each such meeting to be held at the Prairie Ronde Township Hall unless the time and/or place of a meeting is changed in accordance with applicable law:

January 16, 2024 at 7 p.m.  
April 16, 2024 at 7 p.m.  
August 20, 2024 at 7 p.m.  
October 15, 2024 at 7 p.m.

The Planning Commission also hereby resolves to authorize its chairperson to cancel one or more such regular meetings and give reasonable notice of any such cancellation to the members of the Planning Commission and the general public, upon determining there is no known business to come before the Planning Commission at the meeting; provided that the Planning Commission shall comply with the statutory requirement to hold not less than four regular meetings each year, which is herein interpreted to apply on a calendar year basis.

**CERTIFICATE**

I hereby certify that the foregoing resolution was adopted at a scheduled regular meeting of the Prairie Ronde Township Planning Commission held at the Township Hall on November 8, 2023; that the meeting was conducted and public notice of the meeting was given, pursuant to and in full compliance with the Open Meetings Act of Michigan; that a quorum of the Planning Commission was present and voted in favor of the Resolution; and that minutes of the meeting were kept and will be or have been made available, as required by the Open Meetings Act.



**FREDERICK J. TAYLOR III**, Secretary  
Prairie Ronde Township Planning  
Commission