

**PRAIRIE RONDE TOWNSHIP
POLICY OF CONTACTING ASSESSOR**

Assessor Full Contact Details:

Chad Razmus, MAAO
14050 S. 6th Street
PO Box 794
Schoolcraft, MI 49087

616.202.6509 office; voicemail; text
chad.apgllc@gmail.com email address

Upon contacting the Assessor, the assessor shall return phone calls and emails within 48 hours of the initial correspondence. As a general practice typical response shall be within 8 hours unless detailed research is needed or as workload increases.

Longer than typical response times would be during assessment notice preparation, March Board of Review, July Board of Review, and December Board of Review.

The preferred contact method is by email or text message stating clearly your question, township you are in, address of property, and any additional attachments if by email to clearly assist my response.

Contact the assessor by appointment only as no office hours are held at the township.