

PRAIRIE RONDE TOWNSHIP  
REGULAR MEETING MINUTES

Tuesday January 10, 2023

- I. Call to Order: Meeting called to order 7:00 p.m.
- II. Welcome and Introductions: Supervisor Tomlinson welcomed Deb Tomlinson, Wendy Mazer and Dennis Hice.
- III. Pledge of Allegiance.
- IV. Roll Call: Supervisor Mike Tomlinson, Treasurer Sarah E. Lott, Clerk Dale Smith, Trustee Leonard Griffin and Trustee Chapin present.
- V. Changes to and Approval of the Agenda: **Motion by Trustee Chapin to approve the Agenda, with addition of Assessors Agreement Contract, Assessors Employment Agreement and Debit Card Limit to New Business. Seconded by Clerk Smith. Motion carried. 5-0**
- VI. Approval of the Minutes for December 13, 2022: **Motion by Clerk Smith to approve the December 13, 2022 Meeting Minutes. Seconded by Trustee Chapin. Motion Carried. 5-0**
- VII. Citizens Comments on Non-Agenda Items (3 MINUTE LIMIT PER PERSON): No Citizen Comments.
- VIII. Sheriff's Report:
- IX. Approval of the Consent Agenda: **Motion by Clerk Smith to approve the Consent Agenda. Seconded by Trustee Griffin. Motion Carried. 5-0**
- X. Unfinished Business
  - A. Budget Adjustments:
- XI. New Business
  - A. J&J Acres P.A. 116 Withdrawal (A): **Motion by Trustee Chapin to approve P.A.116 Agreements 38317 - 38323 Relinquishment. Seconded by Trustee Griffin. Motion Carried. 5-0**
  - B. Prein & Newhof Services Agreement 2023-2024(A): **Motion by Supervisor Tomlinson to Approve the Professional Services Agreement with Prein & Newhof. Seconded by Trustee Chapin. Motion Carried. 5-0**
  - C. Resolution 2023-01 Personal Property Review Policy(A): **Motion by Trustee Chapin to approve the Personal Property Review Policy. Seconded by Treasurer Lott. Motion Carried. 5-0 with Roll Call Vote.**
  - D. Schedule - Budget work Session (A): Budget work session scheduled for Monday January 16, 2023 at 6:00 pm.
  - E. KATS Contributed Services Agreement 2023-2024(A): **Motion by Clerk Smith to approve the Contributed Services Agreement for KATS of \$100. Seconded by Trustee Chapin. Motion Carried. 5-0**
  - F. Assessors Agreement Contract(A): **Motion by Clerk Smith to approve the two year Assessors Agreement Contract, for \$1400 per month with Appraisals Plus Group. Seconded by Supervisor Tomlinson. Motion Carried 5-0.**
  - G. Assessors Employment Contract(A): **Motion by Clerk Smith to approve the Assessors Employment Contract of Chad Razmus for \$2400 Annually. Seconded by Trustee Chapin. Motion Carried. 5-0.**

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H. Raise Debit Card Limit \$1500(A): **Motion by Trustee Chapin to approve raising the Debit Card limit to \$1500. Seconded by Trustee Griffin. Motion Carried. 5-0.**

XII. Board Members & Employee's Comments: No Board Member comments.

XIII. **ADJOURNMENT: Motion by Trustee Chapin to Adjourn at 8:07 pm. Seconded by Trustee Griffin. Motion Carried 5-0**

Next Regular Meeting Tuesday February 14, 2023 @ 7 P.M.

ESTABLISHED APRIL 4, 1836



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<b>Citizen Initiated</b>	<b>18</b>
911 Hangup(s)	1
Animal Complaint	1
Assault/DV	1
Assist Other Department	1
Assist Person	1
Check Welfare	4
Harassing TX/Texts	1
Motorist Assist	1
PD Accident	2
PI - Entrapment	1
Suspicious	2
Traffic Hazard	1
Trouble with Subject	1
<b>Officer Initiated</b>	<b>3</b>
Traffic Stop	3