

PRAIRIE RONDE TOWNSHIP
REGULAR MEETING MINUTES

M - John
S - Sarah H-O

Tuesday November 10, 2020

- I. Call to Order
- II. Welcome and Introductions: Supervisor Swiat welcomed Leonard Griffin, Dennis Hice and John Gisler.
- III. Pledge of Allegiance.
- IV. Roll Call: Supervisor Thomas L. Swiat, Jr., Clerk Dale L. Smith, Treasurer Sarah E. Lott, Trustee Michael J. Tomlinson and Trustee John M. Chapin present.
- V. Changes To and Approval of the Agenda: Motion by Trustee Chapin to approve the Agenda, seconded by Trustee Tomlinson. Carried-All in Favor.
- VI. Approval of the Minutes for October 13, 2020: Motion by Clerk Smith to approve the September 8, 2020 Meeting minutes, seconded by Treasurer Lott. Carried-All in Favor.
- VII. Citizens Comments on Non-Agenda Items (3 MINUTE LIMIT PER PERSON): John Gisler Congratulated Board on the recent Election.
- VIII. Sheriff's Report (Quarterly): No discussion or questions ensued at the meeting.
- IX. Approval of the Consent Agenda: Motion by Trustee Chapin to approve Consent Agenda, seconded by Treasurer Lott. Carried-All in favor.
- X. Unfinished Business
 - A. Budget Adjustments: Motion by Trustee Chapin to approve increases to the Budget as follows: 257-803 Land division \$440.00, 267-752 Election Supplies \$482.63, 228-801 Tech. Support \$700.00, 101-919 Household Hazardous Waste \$1,000.00 265-920 Electric \$1,400.00, seconded by Trustee Tomlinson. Carried-All in favor.
 - B. Web Site Update and Training: Clerk Smith to work out schedule with Geek Genius and report back.
 - C. E-mail Security-Geek Genius: Motion by Trustee Chapin to approve \$50.00 set up fee and \$3.00 per month per computer for email security.
 - D. Township Hall (Punch List) Update: Punch List item work is ongoing.
 - E. Water Treatment and Basement Shelving: Received quote for water softener from Gordons for \$1600, awaiting other quotes. Shelving cost will be \$120.00 for Three shelves 6 feet long
 - F. Township Policy Manual (A): Motion by Supervisor Swiat to approve the Township Policy Manual with amendments. Seconded by Trustee Chapin. Carried-All in Favor
- XI. New Business
 - A. Election Update: Clerk Smith said Election went well, with record voter turnout the Township had 859 Absentee Ballots, Total of 1594 votes cast during this election.
 - B. Poverty Guidelines: Motion by Trustee Tomlinson to approve Federal Poverty Guidelines, \$15,000.00 Asset Level and Application Form, seconded by Trustee Chapin. Carried-All in Favor.
 - C. South County Fire Authority: No information at this time.

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- D. Township Hall Final Payment: Motion by Clerk Smith to approve payment up the final amount owed, to complete contract. Supervisor Elect Tomlinson has discretion to negotiate amount to ensure punch list is completed. Seconded by Treasurer Lott. Carried-All in Favor.
- E. Household Hazardous Waste Funding: Board approved an additional \$1,000.00 as budget adjustment.
- F. Township Board Official Swearing In: Supervisor Swiat swore in the new Board. Mike Tomlinson as Supervisor, Dale Smith as Clerk, Sarah Lott as Treasurer, John Chapin and Leonard Griffin as Trustees.

XII. Board Members & Employee's Comments: No comments

XIII. ADJOURNMENT: Meeting adjourned at 8:00 PM.

Next Regular Meeting Tuesday December 8, 2020 @ 7 P.M.

ESTABLISHED APRIL 4, 1836

Respectfully submitted,

Dale L. Smith
Prairie Ronde Township
Clerk