

PRAIRIE RONDE TOWNSHIP
REGULAR MEETING MINUTES

M - Dale 5-0
S - John

Thursday May 28, 2020

Combination Meeting of April and May due to the Governor's Covid 19 Stay at Home Order

- I. Call to Order
- II. Welcome and Introductions: Supervisor Swiat welcomed John Gisler, Priscilla Swiat and other community guests.
- III. Pledge of Allegiance.
- IV. Roll Call: Supervisor Thomas L. Swiat, Jr., Clerk Dale L. Smith, Trustee John M. Chapin Trustee Michael Tomlinson present. Treasurer Sara Lott absent.
- V. Changes To and Approval of the Agenda: None.
- VI. Approval of the Minutes for March 11, 2020: **Approval of March 11, 2020 Regular Board Meeting minutes deferred until next meeting.**
- VII. Citizens Comments on Non Agenda Items (3 MINUTE LIMIT PER PERSON): None.
- VIII. Sheriff's Report (Quarterly): No discussion or questions ensued at the meeting.
- IX. Approval of the Consent Agenda: **Motion by Supervisor Swiat to approve the Consent agenda, seconded by Clerk Smith. Carried-4-0.**
- X. Unfinished Business
 - A. Budget Adjustments: None.
 - B. Township Hall Updates: Supervisor Swiat remarked that the New Hall structure was now sided and roofed.
 - C. May Election Updates: Clerk Smith informed the board that the May Election had over 500 Absentee Ballots returned and very few in person voters due to Covid 19 mandates in place for the election.
 - D. Road and Dust Control: Supervisor Swiat updated the Board remarking that dust control is underway on dirt roads in the township
- XI. New Business
 - A. Insurance Update: **Motion by Supervisor Swiat to renew the Burnham and Flower Insurance coverage to include the new hall, seconded by Trustee Chapin. Carried 4-0.**
 - B. Approval to sign Loan-Resolution #07-20: **Motion by Trustee Tomlinson to adopt Resolution # 07-20 the Construction Improvement Loan Approval and Authority to Sign, seconded by Trustee Chapin. On a roll call vote-Carried 4-0.**

In addition, the Board agreed to request that the Township Attorney collaborate with the Kalamazoo County State Bank to produce an appropriate loan contract to help assure that the Township's interests are protected.
 - C. Electrical Installation Approval: Postponed until next meeting.
 - D. Planning Commission Meeting: Next meeting scheduled for June 16, 2020 at 7:00 p.m.
 - E. Flegal and Melnick Accountants: **Motion by Trustee Chapin to approve the Engagement Letter, submitted by Flegal and Melnick, to be accountants of record for the current year, seconded by Clerk Smith. Carried 4-0**

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F. Regular June 9 Meeting: The Board agreed to postpone the regular Tuesday June 9th meeting until Thursday June 18, 2020.

XII. Board Members & Employee's Comments: None.

XIII. ADJOURNMENT: Meeting adjourned at 7:45 PM.

Next Regular Meeting Thursday June 18, 2020 at 7:00 P.M.

ESTABLISHED APRIL 4, 1836

Respectfully submitted,

Dale Smith
Prairie Ronde Township
Clerk